

**MINUTES OF MEETING  
CREEKVIEW  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Creekview Community Development District held a Regular Meeting on May 24, 2022, at 9:30 A.M., at the offices of Carlton Construction, Inc., 4615 U.S. Highway 17, Suite 1, Fleming Island, Florida 32003.

**Present at the meeting were:**

|                           |                     |
|---------------------------|---------------------|
| Liam O'Reilly             | Chair               |
| Gregg Kern                | Vice Chair          |
| Blake Weatherly           | Assistant Secretary |
| Rose Bock (via telephone) | Assistant Secretary |

**Also present were:**

|                            |                   |
|----------------------------|-------------------|
| Ernesto Torres             | District Manager  |
| Jennifer Kilinski          | District Counsel  |
| Scott Wild (via telephone) | District Engineer |
| Peter Dame                 | Bond Counsel      |
| Glynn Taylor               | Taylor & White    |

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Torres called the meeting to order at 9:43 a.m. Supervisors O'Reilly, Kern and Weatherly were present, in person. Supervisor Bock was attending via telephone. Supervisor Taylor was not present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**THIRD ORDER OF BUSINESS**

**Consideration of Requisitions**

Mr. Torres presented the following:

- A. Number 5, KE law Group, PLLC [\$1,940.50]
- B. Number 6, Jax Utilities Management, Inc. [\$41,325.95]
- C. Number 7, Jax Utilities Management, Inc. [\$89,965.95]

**On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, Requisition Numbers 5, 6 and 7, were approved.**

**FOURTH ORDER OF BUSINESS**

**Ratification of Work Authorizations**

Mr. Torres presented the following:

- A. **NO. 2: Area 4A and 4B Construction Documents**
- B. **NO. 3: Area 5A and 5B CEI Services**
- C. **NO. 6: 2022/2023 General Consulting Engineering Services**
- D. **NO. 7: CDD Tax Exempt Purchase Administration (Areas 1 and 2, Area 5 and APF Road-Phase 1)**
- E. **NO. 8: Area 6 Construction Documents**
- F. **NO. 9: Areas 1 and 2 CEI Services**

**On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, Work Authorization Nos. 2, 3, 6, 7, 8 and 9, were ratified.**

**FIFTH ORDER OF BUSINESS**

**Review of Qualifications for Geotechnical Engineering Services**

**A. Scoring Criteria for Submittals**

Mr. Torres stated that the only respondent to the Request for Qualifications (RFQ) was ECS Florida, LLC, Jacksonville, FL (ECS).

Ms. Kilinski stated that, as there was only one respondent, the Staff and the Chair negotiated a contract with ECS; ECS's rates are comparable for the work. Unless the Board wishes to seek additional responses, Staff's recommendation is to approve the ECS contract,

with the rates provided, and authorize Staff and the team to move forward on work authorizations.

**On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, the contract with ECS Florida, LLC, Jacksonville, FL for Geotechnical Engineering Services, with the rates provided, authorizing the Chair to execute and authorizing Staff and the team to move forward on work authorizations, was approved.**

**B. Consideration of Resolution 2022-17, Regarding the Intent to Award a Contract for Geotechnical Engineering Services; Providing a Severability Clause; and Providing an Effective Date**

This item was not addressed.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-18, Approving a Proposed Budget for Fiscal Year 2022/2023 and Setting a Public Hearing Thereon Pursuant to Florida Law and Providing an Effective Date**

Mr. Torres presented Resolution 2022-18. He reviewed the proposed Fiscal Year 2023 budget. At the Board's request, the proposed Fiscal Year 2023 budget would be amended to add Field Operations expenditures, in the amount of \$148,000.

Discussion ensued regarding platted lots, equating to approximately 400 units, and increasing the proposed Fiscal Year 2023 budget to \$254,790, based on the addition of Field Operations.

**On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, Resolution 2022-18, Approving a Proposed Budget for Fiscal Year 2022/2023, as amended to increase the proposed Fiscal Year 2023 budget amount to include Field Operations expenditures, and Setting a Public Hearing Thereon Pursuant to Florida Law on July 26, 2022 at 9:30 a.m., the offices of Carlton Construction, Inc., 4615 U.S. Highway 17, Suite 1, Fleming Island, Florida 32003 and Providing an Effective Date, was adopted.**

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-19, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2022/2023 and Providing for an Effective Date**

Mr. Torres presented Resolution 2022-19.

**On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, Resolution 2022-19, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2022/2023 and Providing for an Effective Date, was adopted.**

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-09, Designating the Primary Administrative Office and Principal Headquarters of the District and Providing an Effective Date**

This item was deferred.

**NINTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of April 30, 2022**

Mr. Torres presented the Unaudited Financial Statements as of April 30, 2022.

**On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, the Unaudited Financial Statements as of April 30, 2022, were accepted.**

**TENTH ORDER OF BUSINESS**

**Approval of Minutes**

Mr. Torres presented the following:

- A. March 22, 2022 Regular Meeting**
- B. April 7, 2022 Continued Regular Meeting**

**On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, the March 22, 2022 Regular Meeting and the April 7, 2022 Continued Regular Meeting Minutes, as presented, were approved.**

**ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: *KE Law Group, PLLC***

There was no report.

**B. District Engineer: *England-Thims & Miller, Inc.***

There was no report.

**C. District Manager: *Wrathell, Hunt and Associates, LLC***

- **NEXT MEETING DATE: June 28, 2022 at 9:30 A.M.**
  - **QUORUM CHECK**

The next meeting would be held on June 28, 2022.

**TWELFTH ORDER OF BUSINESS**

**Board Members’ Comments/Requests**

There were no Board Members’ comments or requests.

**THIRTEENTH ORDER OF BUSINESS**

**Public Comments**

There were no public comments.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

There being nothing further to discuss, the meeting adjourned.

**On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, the meeting adjourned at 9:53 a.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

  
Secretary/Assistant Secretary

  
Chair/Vice Chair