

**MINUTES OF MEETING
CREEKVIEW
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Creekview Community Development District held a Regular Meeting on May 23, 2023, immediately following the adjournment of the Sandridge CDD Meeting, scheduled to commence at 2:00 p.m., at the Holiday Inn and Suites, 620 Wells Road, Orange Park, Florida 32073.

Present at the meeting were:

Liam O'Reilly	Chair
Gregg Kern	Vice Chair
Mike Taylor	Assistant Secretary
Rose Bock	Assistant Secretary
Joe Cornelison	Assistant Secretary

Also present were:

Ernesto Torres	District Manager
Jennifer Kilinski	District Counsel
Michael Molineux	Castle Group

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Torres called the meeting to order at 2:13 p.m. All Supervisors were present.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

Consent Agenda

Mr. Torres presented the following:

A. Ratification/Consideration of Requisitions (support documentation available upon request)

I.	Number 162	Ferguson Enterprises, LLC	[\$9,696.00]
II.	Number 163	Ferguson Enterprises, LLC	[\$2,600.00]
III.	Number 164	American Precast Structures, LLC	[\$8,162.00]
IV.	Number 165	American Precast Structures, LLC	[\$43,269.00]
V.	Number 166	American Precast Structures, LLC	[\$15,084.00]

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VI.	Number 167	American Precast Structures, LLC	[\$24,429.00]
VII.	Number 168	Jax Utilities Management, Inc.	[\$208,496.50]
VIII.	Number 169	Jax Utilities Management, Inc.	[\$645,244.19]
IX.	Number 170	Jax Utilities Management, Inc.	[\$825,982.07]
X.	Number 171	Clay Electric Cooperative, Inc.	[\$104,360.00]
XI.	Number 172	England-Thims & Miller, Inc.	[\$119,015.99]
XII.	Number 173	American Precast Structures, LLC	[\$102,023.00]
XIII.	Number 174	Ferguson Enterprises, LLC	[\$4,320.00]
XIV.	Number 175	Ferguson Enterprises, LLC	[\$5,444.20]
XV.	Number 176	Ferguson Enterprises, LLC	[\$19,374.06]
XVI.	Number 177	County Materials	[\$139,720.00]
XVII.	Number 178	Ferguson Enterprises, LLC	[\$5,657.37]
XVIII.	Number 179	Ferguson Enterprises, LLC	[\$9,210.00]
XIX.	Number 180	Jax Utilities Management, Inc.	[\$643,701.33]
XX.	Number 181	Jax Utilities Management, Inc.	[\$410,319.73]
XXI.	Number 182	England-Thims & Miller, Inc.	[\$42,472.10]

B. Ratification Items

- I. Change Order No. 5: Jax Utilities Management, Inc.
- II. Change Order No. 6: Jax Utilities Management, Inc.

On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, the Consent Agenda Requisitions and Change Orders, were ratified and/or approved, as specified.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2023-05, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Mr. Torres presented Resolution 2023-05. He reviewed the proposed Fiscal Year 2024 budget, compared to the Fiscal Year 2023 budget, and explained the reasons for any changes.

On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, Resolution 2023-05, Approving a Proposed Budget for Fiscal Year 2023/2024 and Setting a Public Hearing Thereon Pursuant to Florida Law for July 25, 2023 at 2:00 p.m., at the Holiday Inn and Suites, 620 Wells Road, Orange Park, Florida 32073; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2023-06, Extending the Terms of Office of All Current Supervisors to Coincide with the General Election Pursuant to Section 190.006, Florida Statutes; Providing for Severability; and Providing an Effective Date

Mr. Torres presented Resolution 2023-06. The following change was made:

Page 1, Section 2(b), Seat #1: Change “Brock” to “Bock”

On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, Resolution 2023-06, as amended, Extending the Terms of Office of All Current Supervisors to Coincide with the General Election Pursuant to Section 190.006, Florida Statutes; Providing for Severability; and Providing an Effective Date, was adopted.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2023-07, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2023/2024 and Providing for an Effective Date

Mr. Torres presented Resolution 2023-07.

On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, Resolution 2023-07, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2023/2024 and Providing for an Effective Date, was adopted.

**Consideration of Responses to Request for
Proposals for Hyland Trail APF Road
Landscape Installation**

- A. Affidavit/Proof of Publication**
- B. RFP Package**

The above items were included for informational purposes.

- C. Respondents**
 - I. Tree Amigos Outdoor Services**
 - II. United Land Services**

Mr. Cornelison stated that the bid received from Tree Amigos Outdoor Services (Tree Amigos) is \$60,000 higher than the bid from United Land Services (United); however, United did not include a schedule for its work. The rating criteria weighted heavily on the Schedule and category. With this being a critical key item, the recommendation is to award the contract to Tree Amigos. The scoring was as follows:

	Tree Amigos	United
Personnel & Equipment	15	15
Experience	14	15
Understanding Scope of Work	9	10
Financial Capacity	5	5
Price	13.5	15
Price Reasonableness of Unit Price	13	14
Schedule	15	0
Schedule Accelerated Scheduled Cost	10	0
TOTAL	94.5	74

- D. Ranking/Award of Contract**

On MOTION by Mr. O'Reilly and seconded by Mr. Kern, with all in favor, ranking Tree Amigos Outdoor Services as the #1 ranked respondent to the RFP for the Hyland Trail APF Road Landscape Installation, awarding the contract to Tree Amigos Outdoor Services and authorizing District Counsel to prepare the Agreement and for the Chair to execute, was approved.

On MOTION by Mr. O’Reilly and seconded by Ms. Bock, with all in favor, the Unaudited Financial Statements as of April 30, 2023, were accepted.

NINTH ORDER OF BUSINESS

Approval of March 28, 2023 Regular Meeting Minutes

On MOTION by Mr. O’Reilly and seconded by Mr. Taylor, with all in favor, the March 28, 2023 Regular Meeting Minutes, as presented, were approved.

TENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Kilinski|Van Wyk, PLLC

B. District Engineer: England-Thims & Miller, Inc.

There were no District Counsel or District Engineer reports.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **0 Registered Voters in District as of April 15, 2023**
- **NEXT MEETING DATE: June 27, 2023 at 2:00 PM, immediately following adjournment of the Sandridge CDD Meeting, scheduled to commence at 2:00 PM**

- **QUORUM CHECK**

ELEVENTH ORDER OF BUSINESS

Board Members’ Comments/Requests

There were no Board Members’ comments or requests.

TWELFTH ORDER OF BUSINESS

Public Comments

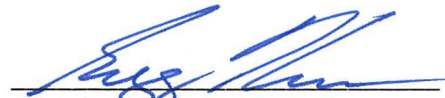
There were no public comments.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. O’Reilly and seconded by Mr. Kern, with all in favor, the meeting adjourned at 2:27 p.m.


Secretary/Assistant Secretary


Chair/Vice Chair