

**MINUTES OF MEETING
CREEKVIEW
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Creekview Community Development District held a Regular Meeting on November 28, 2023 at 2:00 p.m., at the Holiday Inn and Suites, 620 Wells Road, Orange Park, Florida 32073.

Present at the meeting were:

Gregg Kern (via telephone)	Chair
Mike Taylor	Vice Chair
Rose Bock	Assistant Secretary
Joe Cornelison	Assistant Secretary
Brad Odom	Assistant Secretary

Also present:

Ernesto Torres	District Manager
Jennifer Kilinski (via telephone)	District Counsel
Savanah Hancock (via telephone)	Kilinski Van Wyk, PLLC
Scott Wild	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mr. Torres called the meeting to order at 2:01 p.m. Supervisors Taylor, Bock, Odom and Cornelison were present. Supervisor Kern attended via telephone.

SECOND ORDER OF BUSINESS

Public Comments

There were no public comments.

THIRD ORDER OF BUSINESS

Administration of Oath of Office to Supervisor Brad Odom (the following will be provided in a separate package)

Mr. Torres stated the Oath of Office was administered to Mr. Odom prior to the meeting commencing. Given his familiarity with Community Development Districts, an explanation of the following items was waived:

- A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**
- B. Membership, Obligations and Responsibilities**

C. Financial Disclosure Forms

- I. Form 1: Statement of Financial Interests
- II. Form 1X: Amendment to Form 1, Statement of Financial Interests
- III. Form 1F: Final Statement of Financial Interests

D. Form 8B – Memorandum of Voting Conflict

FOURTH ORDER OF BUSINESS

Consent Agenda

Mr. Torres presented the following:

A. Ratification/Consideration of Requisitions (support documentation available upon request)

I.	Number 258	Kilinski Van Wyk, PLLC	[\$126.00]
II.	Number 259	Ferguson Enterprises, LLC	[\$4,420.00]
III.	Number 260	American Precast Structures, LLC	[\$2,344.00]
IV.	Number 261	American Precast Structures, LLC	[\$9,930.00]
V.	Number 262	Ferguson Enterprises, LLC	[\$9,625.00]
VI.	Number 263	Ferguson Enterprises, LLC	[\$4,227.00]
VII.	Number 264	Basham & Lucas Design Group, Inc.	[\$1,950.00]
VIII.	Number 265	England-Thims & Miller, Inc.	[\$13,205.49]
IX.	Number 266	Ferguson Enterprises, LLC	[\$4,765.00]
X.	Number 267	Ferguson Enterprises, LLC	[\$6,105.00]
XI.	Number 268	American Precast Structures, LLC	[\$410.00]

B. Ratification Items

- I. Jax Utilities Management, Inc. Change Order No. 9 [Creekview Trail APF Road Phase 1]

On MOTION by Mr. Cornelison and seconded by Ms. Bock, with all in favor, the Consent Agenda Requisitions and Change Orders, were ratified and/or approved, as specified.

FIFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of October 31, 2023

On MOTION by Mr. Taylor and seconded by Mr. Cornelison, with all in favor, the Unaudited Financial Statements as of October 31, 2023, were accepted.

SIXTH ORDER OF BUSINESS

Approval of October 24, 2023 Regular Meeting Minutes

On MOTION by Mr. Taylor and seconded by Mr. Cornelison, with all in favor, the October 24, 2023 Regular Meeting Minutes, as presented, were approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: Kilinski|Van Wyk, PLLC

Ms. Kilinski stated that the Landscape Installation Agreement for Area 5 has been fully executed and should be presented for ratification at the next meeting.

B. District Engineer: England-Thims & Miller, Inc.

There was no report.

C. District Manager: Wrathell, Hunt and Associates, LLC

- **NEXT MEETING DATE: January 23, 2024 at 2:00 PM**

- **QUORUM CHECK**

All Supervisors present confirmed their attendance for the January 23, 2024 meeting.

EIGHTH ORDER OF BUSINESS

Board Members' Comments/Requests

There were no Board Members' comments or requests.

NINTH ORDER OF BUSINESS

Public Comments

There were no public comments.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Taylor and seconded by Mr. Cornelison, with all in favor, the meeting adjourned at 2:10 p.m.


Secretary/Assistant Secretary


Chair/Vice Chair